



Quality of Life Grant (QOL) FY2025

Required Application Form

Please complete this form in its entirety. Once complete, please upload it, along with other required attachments (PDF only), under the "Attachments And Submission Notes" tab in the Cayuse Proposal Form.

For assistance, refer to the RFP and Cayuse instructions posted on the website, or contact qol@nova.edu.

Title & General Information

Project Title

Is this research qualitative, quantitative, or mixed methods?

Personnel

Please list NSU Faculty. Please include name, degree, college, department, position title, role, and email. *Please verify accuracy, as information provided will be used for award/recognition purposes.*

Example - Dr. John Doe, Ph.D., KPCOM, Family Medicine, Associate Professor, PI, johndoe@notreal.com

Please list NSU Students. Please include name, highest degree earned, college, and email. *Please verify accuracy, as information provided will be used for award/recognition purposes.*

Dean's Information Please include the PI's Academic Unit and Dean's Name. If the proposal involves internal collaboration, please include the academic unit and Dean name of all collaborating faculty. *Please be sure to upload the Dean's Commitment Form for each Dean to the Attachment tab of the Cayuse Proposal Record.*

Community Partner

Community Partners Please list the community partner name, organization/affiliation, and email address for each participating Community Partner. *Please upload the letter of support from each Community Partner to the Attachments tab of the Cayuse Proposal Record.*

Proposal Narrative (refer to section 8.2.4 of the RFP) - *All character limits include spaces and may vary slightly from stated limits*

Abstract (~2,500 character limit)

Provide a structured summary of the proposed work, with emphasis on need/background, rationale, methodological design and material/data analysis, and significance.

Background and Significance - 12,000 characters total (Page 1 of 3 - ~4,000 character limit)

Describe and provide evidence supporting the need for the project/how the study addresses and important local problem and importance for the proposed work.

Background and Significance (Page 2 of 3 - ~4,000 character limit)

Describe and provide evidence supporting the need for the project/how the study addresses and important local problem and importance for the proposed work.

Background and Significance (Page 3 of 3 - ~4,000 character limit)

Describe and provide evidence supporting the need for the project/how the study addresses and important local problem and importance for the proposed work.

Objectives (~4,000 character limit)

State the objectives and summarize the expected outcomes. Describe what problems or knowledge gaps will be solved by the completed project.

Project Description - 12,000 characters total (Page 1 of 3 - ~4,000 character limit)

Study design, study participants/selection, measurement instruments, procedres, interventions, etc. - Refer to Section 8.2.4 of the RFP for more information.

Project Description (Page 2 of 3 - ~4,000 character limit)

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Project Description (Page 3 of 3 - ~4,000 character limit)

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Roles (~4,000 character limit)

Describe the role and work that will be performed by the PI, collaborators, community partner, and students.

Feasibility Statement (~4,000 character limit)

Provide an implementation plan and timeline of activities (including IRB as applicable), with anticipated completion dates.

Performance Site (~4,000 character limit)

Describe the NSU and (as applicable) community partner location(s)/facilities where the work will be conducted.

Potential Challenges (~4,000 character limit)

Describe challenges that may cause the project to fail to meet its objectives, and how you plan to resolve problems if they occur.

Data Analysis and Interpretation (~4,000 characters)

Describe how data will be analyzed and interpreted. If the project addresses the evaluation of an existing program, this section should also address expected outcomes along with assessment strategies of these outcomes.

Line Item Budget (calculations round to zero decimal places)

Category

Student Work/Temp Work

x

Hours of work

Hourly Rate

Student/Temp Work Fringe (7.75%)

Consultation/Subcontractor

Research Participant Stipends

Supplies (lab, office, classroom, etc.)

Software

Shipping/Postage

Travel

Minor Equipment (under \$5,000)

Capital Equipment (University Property, over \$5,000/unit)

Core Facilities (specify in Narrative)

Other (specify in Narrative)

Total Requested Amount

Budget Narrative and Justification (~4,000 character limit)

Dissemination (~2,000 character limit)

Explain how the findings will be disseminated to a wider audience (mechanisms that will be used to disseminate and how the works to be disseminated will be externally evaluated, i.e., peer review board, panel experts, etc.).

Community Impact (~4,000 Character Limit)

Describe how the project intends to impact the community where the NSU campus and partner are located

External Funding (~2,000 character limit)

Discuss the potential of your project to generate external funds to maintain activities in the future or to develop new projects.

Application Checklist - Confirm that you have completed and uploaded the following in the Cayuse Proposal Form to complete your application. By checking the button you are confirming that you have uploaded or completed the item.

Complete this required **Application Form** in its entirety and upload to the *Attachments & Submission Notes* section under "Scope of Work, Narrative or Research Plan" in Cayuse

Upload your signed **Dean's Commitment Form(s)** to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse

Upload **References Cited** to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse

Upload a **CV or Biosketch** (maximum of 5 pages each) to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse

Upload **Letters of Collaboration** for each external collaborator to the *Attachments & Submission Notes* section under "Other Attachments" #

Upload any 7 # ' u ' to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse (if applicable)

Upload any @ (optional) to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse (if applicable)

IMPORTANT - Each attachment may not exceed 10 MB or it will not be able to be uploaded to the Cayuse Proposal record.

When your Cayuse Proposal Form is complete and all attachments have been uploaded, **DON'T FORGET TO ROUTE FOR REVIEW IN ORDER TO SUBMIT!**